



P.O. BOX 388 • ELKINS, WV 26241 • OFFICE: (304) 636-1824 • FAX: (304) 636-4020 • WWW.FORESTFESTIVAL.COM

March 25, 2019

Dear Crafter,

We are pleased to announce planning for the 83rd Mountain State Forest Festival is well underway. This year's festival will be held September 28, 2019 – October 5, 2019.

We would like to invite you to participate in the Festival's "Crafts & More" show October 3rd-5th 2019. This show continues to be a success because of participants like you! The Mountain State Forest Festival brings more than 100,000 visitors to Elkins each year. We feel our show is an excellent opportunity for you to showcase your business.

Enclosed is the Registration Form, Crafts & More General Information and the Mountain State Forest Festival Crafts & More Rules & Regulations. Be sure to complete each form and sign and date where indicated. Return forms and entry fees to the Mountain State Forest Festival office as soon as possible, space is limited. You will be notified by email of your acceptance on or before September 13, 2019.

We look forward to having you at our event.

Sincerely,

Tracy Gooden  
2019 Assistant Director  
304-642-1451  
tracyg1@frontier.com





**2019 Mountain State Forest Festival**

**Crafts & More Registration Form**

**Please complete and mail to:**

Mountain State Forest Festival

PO Box 388

Elkins, WV 26241

|   |  |
|---|--|
| Name of Company                                     |  |
| Crafter Name  |  |
| Street Address                                      |  |
| City, State, Zip                                    |  |
| Home Phone Number                                   |  |
| Cell Phone Number                                   |  |
| Email Address                                       |  |
| Type of Craft                                       |  |
| Do you need electric access                         |  |
| Do you have any special needs                       |  |
| # of 8 x 10 spaces requested each<br>space \$150.00 |  |
| # of Tables @ \$5.00 each                           |  |

You will be notified of your acceptance as a vendor on or before September 13, 2019.

**RELEASE**

By signing this form, I release the Mountain State Forest Festival from any personal injury or property damage that I may incur because of my participation in the Mountain State Forest Festival.

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Signature

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Date



## 2019 Mountain State Forest Festival Crafts & More General Information

- Craft Show dates are October 3, 4, 5, 2019
- Locations
  - First United Methodist, Church 315 Kerens Ave., Elkins
  - Summit Church, 49 Main Street, Elkins
- Crafts must be set-up by Thursday, October 3 prior to 9:00 a.m.
- Set-up schedule
  - Wednesday, October 2, 2019 5:00 pm – 7:00 pm **(NO EXCEPTIONS FOR EARLIER TIME)**
  - Thursday, October 3, 2019 8:00 am – 9:00 am
- All crafters must be open the following hours
  - Thursday, October 3, 2019 9:00 am – 7:00 pm
  - Friday, October 4, 2019 9:00 am – 7:00 pm
  - Saturday, October 5, 2019 9:00 am – 7:00 pm

- Tear down is immediately after closing on Saturday, October 5, 2019.
- You must comply with all Federal and State Tax Laws

**By signing below, I indicate that I have read and understand the Rules and Regulations and agree to abide by them.**

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Signature

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Date

# 2019 Mountain State Forest Festival

## Crafts & More Rules & Regulations

- Mountain State Forest Festival reserves the right to adjust locations as needed.
- All applications and entry fees must be received by the deadline.
- All applications will be reviewed by the designated Mountain State Forest Festival committee. Each applicant will be notified of acceptance via phone, text or email.
- All application fees are non-refundable.
- A royalty will be charged to any vendor selling wears bearing the Mountain State Forest Festival and/or the official logo of the Mountain State Forest Festival.
- Please note on your application if you require any special needs. We will attempt to accommodate your special needs, if any additional fees are required to fulfill your request, we will notify you in advance.
- The Mountain State Forest Festival, or any agent acting on its behalf, will not be responsible for damages to exhibitor's/vendor's displays, units or property.
- The Mountain State Forest Festival reserves the right to advertise the presence of the exhibitor or vendor. The exhibitor agrees to hold the Mountain State Forest Festival and any agent acting on its behalf harmless from any advertising or other liability.
- Unless otherwise agreed upon, all hardware (electrical cords, tables, tents, lighting etc.) is the responsibility of the exhibitor/vendor.
- Alcohol is strictly prohibited at any Mountain State Forest Festival event without prior written permission.
- No merchandise depicting drugs, alcohol or tobacco may be sold, displayed or promoted at any Mountain State Forest Festival without prior written permission.
- No item used to consume drugs may be sold, displayed or promoted at any Mountain State Forest Festival event.

- Mountain State Forest Festival reserves the right to request a vendor to remove any merchandise or display (i.e. witches, ghosts, devils etc.) that the event organizers determine unacceptable or inconsistent with the Mountain State Forest Festival rules or philosophy.
- Mountain State Forest Festival reserves the right to evict any person/organization/business for failure to follow the Rules and Regulations.

**By signing below, I indicate that I have read and understand the Rules and Regulations.**

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Signature

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Date