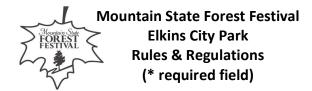
	h Mountain State Forest Festival y Park VENDOR Application		
Please Complete and remit to:	Mountain State Forest Festival 10 11 <sup>th</sup> Street – Office F Elkins, WV 26241		
(* required field)			
*NAME OF COMPANY			
*ADDRESS			
*CONTACT NAME			
*PHONE NUMBER	CELL NUMBER		
*EMAIL			
*Please provide a brief description of p	roducts to be sold:		
*Special needs requested for the booth	:		
Vendor Fees for inside the Elkins City Pa additional 2.5' will be provided on each The minimum frontage space will be 1	side of the vendor booth for tent staki	ng, aw	nings, etc.
*Frontage Space Requested Minimum			
*Frontage Space Requested Additional *Total leng	l feet X \$25.00 / f gth of boothfeet		
*Passenger Car Parking Permit Fee (no			
	m-refundable after August 29, 2025).	\$_	_00.00
	*	_	
Note any special parking requirements * Please note that noting a need for parking an appropriate MSFF representative to con check-in on set-up day. *	g pass DOES NOT guarantee one. You must	receiv	e confirmation from
*Total Enclosed = Non-refundable Ven *3% processing fee on online entries	dor Fee (see above calculation) + parking	\$_	
<b>RELEASE:</b> By signing this form, I release illness (including COVID-19), or propert Mountain State Forest Festival.		•	• •
*SIGNATURE	*DATE		

All applicants will be considered accepted unless notified by email on or before 9/1/25 regarding a denial of entry.



- 1. Certificate of fire/liability insurance and business registration certificate MUST accompany the application. NO space will be reserved without an application, insurance certificate, and business registration certificate.
- 2. Alcohol is strictly prohibited within the Elkins City Park.
- 3. Motor vehicles will be permitted within the Elkins City Park for set-up and tear down only. Vehicles are prohibited within the park at any other time.
- 4. No nails, bolts, staples, or other hardware shall be driven into building structures, picnic tables, or trees.
- 5. Unless otherwise agreed upon all hardware (i.e., electrical cords, tables, tents/canopies, coverings, lighting, etc.) is the responsibility of the Exhibitor/Vendor.
- 6. Generators are recommended for any electrical power needs that you may have. There are a limited number of 110V hook-ups available on a first come, first served basis.
- Under NO circumstances will Exhibitors/Vendors be allowed to set up between the hours of 8:00 AM and 6:00 PM Thursday – Saturday. This is strictly enforced on Thursday, October 2 during Kids Day in the Park.

## VENDOR/EXHIBITOR SET-UP SCHEDULE WILL BE AS FOLLOWS

9:00 AM – 4:00 PM
7:00 AM – 8:00 AM
7:00 AM – 8:30 AM
7:00 AM – 8:30 AM

## THE CITY PARK SCHEDULE WILL BE AS FOLLOWS

Thursday, October 2, 2025	9:00 AM – 7:00 PM
Friday, October 3, 2025	9:00 AM – 7:00 PM
Saturday, October 4, 2025	9:00 AM – 7:00 PM

8. The Mountain State Forest Festival will be following all local, state, and federal guidelines related to the COVID-19 pandemic. Submission of your application to be a vendor in the City Park is agreement to follow any safety protocols required by the Mountain State Forest Festival.

By signing below, I indicate I have read the Elkins City Park Rules & Regulations and understand each as they apply and have made a copy for myself/organization/business.

\*SIGNATURE \_\_\_\_\_\_



- 1) The Mountain State Forest Festival reserves the right to adjust locations in the event of inclement weather, inclement ground conditions, or as needed.
- 2) All applications for specific events and entry fees must be received by the deadline set for specific event.
- All applications will be reviewed by the designated Mountain State Forest Festival committee. Each exhibitor or vendor will be notified by mail/email/phone/text if the application is accepted by the committee by the deadline advertised for that event.
- 4) All registration fees are non-refundable unless specified in the specific rules for that event.
- 5) A royalty will be charged to any vendor selling wears bearing the Mountain State Forest Festival and/or the official logo of the Mountain State Forest Festival.
- 6) Please note any special needs on your application. We will attempt to meet the special need, if any additional fees are required for your request, we will notify you of the additional fee within two (2) weeks of receiving your application and fee.
- 7) The Mountain State Forest Festival, or any agent acting on its behalf, will not be responsible for damages to exhibitor's/vendor's displays, units, or property.
- 8) The Mountain State Forest Festival reserves the right to advertise the presence of the exhibitor or vendor. The exhibitor agrees to hold the Mountain State Forest Festival and any agent acting on its behalf harmless from any advertising or other liability.
- 9) Unless otherwise agreed upon all hardware (i.e., electrical cords, tables, tents/canopy, coverings, lighting, etc.) is the responsibility of the Exhibitor/Vendor.
- 10) Alcohol is strictly prohibited at any Mountain State Forest Festival event without prior written permission from the Mountain State Forest Festival Board of Directors.
- 11) No merchandise depicting drugs, alcohol or tobacco may be sold, displayed, or promoted at any Mountain State Forest Festival event without prior written permission.
- 12) No item used to consume drugs may be sold, displayed, or promoted at any Mountain State Forest Festival event.
- 13) The Mountain State Forest Festival reserves the right to request a vendor to remove any merchandise or display that the event organizers determine is unacceptable or inconsistent with the Forest Festival rules or philosophy.
- 14) The Mountain State Forest Festival reserves the right to evict any person/organization/business for failure to follow the General Rules or the Specific Rules for each event.
- 15) No political campaigning or lobbying will be permitted during an event.
- 16) The Mountain State Forest Festival will be following all local, state, and federal guidelines related to the COVID-19 pandemic. Submission of your application to be a vendor in the City Park is agreement to follow any safety protocols required by the Mountain State Forest Festival.

By signing below, I indicate I have read the General Rules & Regulations and understand each as they apply and have made a copy for myself/organization/business:

\*SIGNATURE